



## Weybridge Allotment Holders' and Gardeners' Association

**Charitable Incorporated Organisation: Registered Charity Number 1189633**

### Annual General Meeting – Minutes

*(DRAFT for approval at next General Meeting)*

<b>Date:</b>	19 April 2023
<b>Time:</b>	7.15pm
<b>Place:</b>	St James's Church Hall, Weybridge
<b>Attendees (63):</b>	N Adams, B Andrews, W Andrews, D Baxter, D Bayly, MA Bayly, A Beedie, J Bell, K Bell, D Brown, L Brown, E Butler, N Butler, N Cook, C De Avila, D De Avila, T Deason, C Dindyal, D Ewart, R Felstead, C Feraille, G Feraille, B Flowers, N Flowers, C Freeman, P Graeme, AM Gregory-Jones, G Gregory-Jones, D Harvey, S Harvey, J Higgins, P Hillman, W Hoole, P Hurford, D Johnson, E Johnson +1, M. Jones, E. Jones C Kalbassi, M Kalbassi, J Kee, R Kee, D Lewington, R Lloyd, C Mackenzie, J McCreath, P Murphy, S Murphy, L Piner, C Schofield, T Schofield, L Smallman, L Tilling, V Griffiths, T Evans, C Sertin, P Bristow, D Bristow, C Case, V Venning, J Pennycook, A (Plot 29A)
<b>Apologies:</b>	L Britton, R Britton, E Carroll, N Cope, S Cope, S Ells, K Fraser, P Harman, H Main, M McCann, K McGoldrick, J Papillon, A Phillips, G Phillips, A Ridge, A Robinson, C Robinson, S Todd, L Yates

Item	Description
1	It was confirmed that the meeting was quorate, with more than 10% of the members being present.  <b>Opening Remarks</b> Caroline Freeman (CIO trustee) introduced the other CIO Association Trustees: Pippa Graeme; Leila Brown; James Higgins. She also introduced Diane Ewart, representing the Operating Committee of WAHGA. Laura Yates, Treasurer, had offered apologies due to work commitments.
2	<b>Apologies for Absence</b> Caroline Freeman stated that several apologies had been received, which would be recorded on the minutes of the AGM.
3	<b>Minutes of the AGM held on 17<sup>th</sup> March 2022 – review and approval</b> Presented by C Freeman. The minutes of WAHGA AGM held on 17th March 2022 had been circulated to all members as an attachment to the formal AGM notice email sent on

	<p>4th April 2023. They are also posted on the WAHGA website in the Members' Area (Charity Info).</p> <p><i>Proposed resolution: That the minutes of the annual general meeting for 17 March 2022 be approved.</i></p> <p><b>Proposed :</b> P Murphy                      <b>Seconded:</b> D Johnson</p> <p style="text-align: right;"><b>Vote: Passed</b></p>
4	<p><b>Trustees' Annual Report for 2022</b></p> <p>P Graeme presented the WAHGA activities for 2022, highlighting the increase in membership numbers, social media activity, "jobs for the month", sharing table, 2022 plot-judging competition and the successful quizzes held for members in November 2022 and March 2023. Bulk purchase activities for compost and seed potatoes and onion sets were also successful and much appreciated by membership. Members were reminded of the WAHGA discounts available.</p> <p>The Trustees' Annual Report will be submitted to Charities Commission, together with the WAHGA accounts, as part of the annual report for 2022.</p> <p>No questions received from the Floor.</p>
5	<p><b>Treasurer's Report 2022</b></p> <p>In the absence of Laura Yates, Treasurer, Caroline Freeman presented the following points as key items from the Treasurer's Report:</p> <ul style="list-style-type: none"> <li>• 2022 Profit and Loss. The accounts for the year to 31 December 2022 show a net outflow of £7,590 (compared to £105 in FY21). This is largely driven by loss of income from the trading hut closure, one-off legal fees to defend the closure, and was partially offset by WAHGA's new initiatives for fundraising and attracting donations. This leaves WAHGA with a healthy reserve of £23,746</li> <li>• Donation received to WAHGA funds of £800.</li> <li>• Donation made to DEC Ukraine £200 (from Quiz proceeds)</li> <li>• The membership fee for 2022/2023 had been set to £0 (agreed at 2022 AGM) given healthy reserves and planned fundraising events</li> <li>• Fundraising. 2 Quiz nights contributed £711 to WAHGA funds</li> <li>• The Compound made an operating profit of £2,072 before closure in early May.</li> <li>• Greenspaces Grant - £2,369 spent. There remains £2,631 from the Green Spaces grant, which is ring-fenced for wildlife/biodiversity projects.</li> <li>• Admin and Legal Expenses. Challenging the shop closure incurred legal expenses of £8,900 (inc VAT). Other admin expenses down 24% to £775.</li> <li>• Assets (strimmers etc) fully depreciated</li> </ul> <p>The WAHGA accounts will be submitted to Charities Commission, as part of the annual report for 2022.</p> <p>No questions received from the Floor.</p>

6	<p><b>WAHGA Annual Subscription September 2023 - September 2024</b></p> <p>Presented by Caroline Freeman. The trustees have agreed to keep WAHGA membership subscription for 2023/2024 at zero given the healthy bank account reserves.</p>															
7	<p><b>Resignation and Election of WAHGA Trustees</b></p> <p>Presented by Caroline Freeman. All trustees have resigned and applied for re-election with proposers and nominees. No other applications received.</p> <table border="1" data-bbox="384 748 1235 1099"> <thead> <tr> <th><i>Trustee Nominee</i></th> <th><i>Proposed by</i></th> <th><i>Seconded by</i></th> </tr> </thead> <tbody> <tr> <td><i>Leila Brown</i></td> <td><i>Carlye Case</i></td> <td><i>Lesley Tilling</i></td> </tr> <tr> <td><i>Caroline Freeman</i></td> <td><i>Naveeda Mitchell</i></td> <td><i>Derek Bayly</i></td> </tr> <tr> <td><i>Philippa Graeme</i></td> <td><i>Daniela Baxter</i></td> <td><i>Ed Jones</i></td> </tr> <tr> <td><i>James Higgins</i></td> <td><i>Mandal Kalbassi</i></td> <td><i>Brian Ratcliffe</i></td> </tr> </tbody> </table> <p><i>Proposed resolution: That candidates (Leila Brown, Caroline Freeman, Philippa Graeme and James Higgins) be elected as trustees of WAHGA CIO for another term of office.</i></p> <p>No votes against. Two abstentions. <span style="float: right;"><b>Vote: Passed</b></span></p>	<i>Trustee Nominee</i>	<i>Proposed by</i>	<i>Seconded by</i>	<i>Leila Brown</i>	<i>Carlye Case</i>	<i>Lesley Tilling</i>	<i>Caroline Freeman</i>	<i>Naveeda Mitchell</i>	<i>Derek Bayly</i>	<i>Philippa Graeme</i>	<i>Daniela Baxter</i>	<i>Ed Jones</i>	<i>James Higgins</i>	<i>Mandal Kalbassi</i>	<i>Brian Ratcliffe</i>
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8	<p><b>AOB and Closure of AGM</b></p> <p>Any member who would like to help with the WAHGA Operating Committee was invited to contact Diane Ewart. No questions or AOB received from the Floor.</p>															
	<p>Following the closure of the formal meeting, refreshments were available. There followed a one hour talk by Paulo Arrigo – Managing Director Franchi Seeds UK, seed producers. The talk covered a wide range of topics including the history of seed development and heritage seed varieties.</p>															

<b>Minute Taker:</b>	Leila Brown
<b>Date:</b>	19 April 2023